



GOVERNMENT OF PUERTO RICO

Department of Health  
Auction Office

**Invitation to Formal Auction**  
**Contracting of Professional Services**  
January 20, 2023  
**RFP-SP-2022-2023-022-DS**

Description	Laboratory Facility A&E Design and Project Management Services for Centro Médico Public Health Lab
Deadline	<b>March 1, 2023, until 4:00 PM</b>

In compliance with the principles of sound administration and transparency in the process of selecting and awarding Professional Services contracts, the Department of Health requests Laboratory Facility A&E Design and Project Management Services for Centro Médico Public Health Lab.

Any proposal submitted must meet at least the following parameters:

The PRDOH is seeking to contract with a qualified individual, firm, or organization with proven expertise in construction project management and laboratory facility design to provide Laboratory Facility A&E Design and Project Management Services for site demolition and new construction of an improved Public Health Lab facility. The Selected Proponent will be responsible for acquiring all necessary permits for both design and construction phases. Fees associated with the submission of permit applications will be direct reimbursable expenses. An allowance to cover these costs must be included as a separate line item on the RFP.

This Project will be conceptually divided into three-(3) phases for organizational purposes:

**Phase 1 – Site Evaluation and Assessment; including a Conceptual Master Plan of the complete site.**

**Phase 2 – Demolition Plan**

**Phase 3 – Facility Design**

To clarify any doubts or questions about this, you can send an email to: [subastas@salud.pr.gov](mailto:subastas@salud.pr.gov) no later than **February 15, 2023, until 4:00 PM AST**. The Department will have until **February 22, 2022, until 4:00 PM AST** to answer any doubts or questions.

The DoH, through its Secretary or through the personnel designated by him, will review the applications received and determine if any of them is capable of signing a professional services contract with the concerned agency of the Government of Puerto Rico.

Any proposal will be accompanied by the Certificate of Eligibility of the Sole Registre of Bidders (RUL) issued by the General Services Administration of the Government of Puerto Rico (ASG), through which it accredits its inclusion in the Single Registry of Professional Service Providers, as provided in Law No. 73-2019, as amended, known as the "General Services Administration Act for the Centralization of Government Purchases of Puerto Rico of 2019".

The Proponent must submit the proposal accompanied by all the required documentation at the Auction Office located in Building H, Second floor, Office 223. **You must deliver one (1) original, two (2) hard copies and one (1) digital copy on a USB (PDF format), on or before March 1, 2023, until 4:00 PM AST.**

The selection of the potential contractor will be notified by email.

By submitting a solution pursuant to this notice, the proposer acknowledges that:

1. All information submitted is true and verification may be requested.
2. The proposal containing any false or incorrect information shall be immediately discarded.
3. At its sole discretion, the DoH or its designee may communicate with individuals and / or companies that submit solutions to clarify any doubt or coordinate an interview and presentation in person or virtually, without requiring the presence of the other proposers.
4. The purpose of this notice is to disseminate that the Government of Puerto Rico has a need for service that will potentially result in the contracting of professional services.
5. As a result of this process, no type of right is generated that would oblige the Government of Puerto Rico to sign a professional services contract.
6. It has the power to bind and comply with all parameters and requirements applicable to government contracting of professional services.
7. As part of the consideration of the request for proposal, the signing of a non-disclosure agreement may be required.

**Calendar and Information**

<b>Applicant Unit:</b>	Puerto Rico Department of Health (PRDOH)
<b>Contact Information:</b>	Denise Marrero Santana 787-765-2929, ext. 4475
<b>Application Number:</b>	<b>RFP-SP-2022-2023-022-DS</b>
<b>Application Name:</b>	Laboratory Facility A&E Design and Project Management Services for Centro Médico Public Health Lab
<b>Service Category (Technology, Management Consulting, Etc.):</b>	Request for Professional Services
<b>Date of Publication of the Application:</b>	January 20, 2023
<b>Site Walkthrough:</b>	February 8, 2023, 10:30 a.m. AST (Lobby, Building A)
<b>Deadline for submitting questions:</b>	February 15, 2023, until 4:00 PM AST
<b>Deadline to answer questions:</b>	February 22, 2023, until 4:00 PM AST
<b>Submit Proposal at the Auction Office:</b>	Department of Health Auction Office, Building H, Office 223, Second floor.
<b>Deadline for Submission of Proposals:</b>	March 1, 2023, until 4:00 PM AST
<b>Form Request and Related Documentation request it to:</b>	<a href="mailto:subastas@salud.pr.gov">subastas@salud.pr.gov</a>