



**Request for Proposal
Contracting of Professional Services
December 15, 2023
RFP-SP-2022-2023-032-PEDIATRICO MAYAGUEZ-R2**

Description	Architectural Window and Door Design Services for Mayaguez Pediatric Center
Deadline	January 22, 2024, until 12:00 PM

In compliance with the principles of sound administration and transparency in the process of selecting and awarding Professional Services contracts, the Department of Health requests Architectural Window and Door Design Services for Mayaguez Pediatric Center

Any proposal submitted must meet at least the following parameters:

This RFP seeks a Proponent that will conduct an architectural study of the exterior windows and doors and provide a Method of Repair and Cost Estimate report that includes a window and door design and submittal for replacements that comply with both building codes and historical preservation requirements. The Mayaguez Pediatric Center is a 2-story concrete structure built in 1968 with an approximate 24,480 ft2 footprint. This Project will be conceptually divided into three-(3) phases for organizational purposes:

SCOPE OF WORK

- Analysis of exterior windows and options for replacement, both in the current market or an original design to meet specific needs. The number of windows is 257 ea., with dimensions of 3 ft wide x 7 ft high.
- Provide a Method of Repair report with recommendations and cost estimate for window solutions that comply with building code, historical preservation requirements, and to address any vulnerabilities identified.
- Analysis of exterior doors and options for replacement, both in the current market or an original design to meet specific needs. The number of doors is 22 ea., with dimensions of 36 in wide x 80 in high.
- Provide a Method of Repair report with recommendations and cost estimate for door solutions that comply with building code and to address any vulnerabilities identified.
- **Codes and Specifications**
 - Doors and windows must comply with 2018 Puerto Rico Building Code.
 - Historic preservation requirements for façade (windows and doors must be of same or similar style to original).

To clarify any doubts or questions about this, you can send an email to: subastas@salud.pr.gov no later than **January 12, 2024, until 4:00 PM**. The Department will have until **January 17, 2024, until 4:00 PM** to answer any doubts or questions. The Site Visit will take place on **Wednesday, January 10, 2024, at 11:30AM AST**. Those interested in participating in the site visit (non-compulsory) please RSVP to subastas@salud.pr.gov on or before **Monday January 8, 2024, by 3:00pm**.

The DoH, through its Secretary or through the personnel designated by him, will review the applications received and determine if any of them is capable of signing a professional services contract with the concerned agency of the Government of Puerto Rico.

Any proposal will be accompanied by the Certificate of Eligibility of the Sole Registre of Bidders (RUL) issued by the General Services Administration of the Government of Puerto Rico (ASG), through which it accredits its inclusion in the Single Registry of Professional Service Providers,

as provided in Law No. 73-2019, as amended, known as the "General Services Administration Act for the Centralization of Government Purchases of Puerto Rico of 2019".

The Proponent must submit the proposal accompanied by all the required documentation at the Auction Office located in Building H, Second floor, Office 223. **You must deliver one (1) original, two (2) hard copies and one (1) digital copy on a USB (PDF format), on or before January 22, 2024, until 12:00 PM.**

The selection of the potential contractor will be notified by email.

By submitting a solution pursuant to this notice, the proposer acknowledges that:

1. All information submitted is true and verification may be requested.
2. The proposal containing any false or incorrect information shall be immediately discarded.
3. At its sole discretion, the DoH or its designee may communicate with individuals and / or companies that submit solutions to clarify any doubt or coordinate an interview and presentation in person or virtually, without requiring the presence of the other proposers.
4. The purpose of this notice is to disseminate that the Government of Puerto Rico has a need for service that will potentially result in the contracting of professional services.
5. As a result of this process, no type of right is generated that would oblige the Government of Puerto Rico to sign a professional services contract.
6. It has the power to bind and comply with all parameters and requirements applicable to government contracting of professional services.
7. As part of the consideration of the request for proposal, the signing of a non-disclosure agreement may be required.

Calendar and Information

Applicant Unit:	Mayaguez Pediatric Center Puerto Rico Department of Health (PRDOH)
Contact Information:	Denise Marrero Santana 787-765-2929, ext. 4475
Application Number:	RFP-SP-2022-2023-032-PEDIATRICO MAYAGUEZ-R2
Application Name:	Architectural Window and Door Design Services for Mayaguez Pediatric Center
Service Category (Technology, Management Consulting, Etc.):	Request for Professional Services
Date of Publication of the Application:	December 15, 2023
Site Walkthrough:	January 10, 2024, 10:30 a.m. (Mayaguez Pediatric Center) Those interested in participating in the site visit (non- compulsory) please RSVP to subastas@salud.pr.gov on or before Monday, January 8, 2024, by 3:00pm.
Deadline for submitting questions:	January 12, 2024, until 4:00 PM
Deadline to answer questions:	January 17, 2024, until 4:00 PM
Submit Proposal at the Auction Office:	Department of Health Auction Office, Building H, Office 223, Second floor.
Deadline for Submission of Proposals:	January 22, 2024, until 12:00 PM
Form Request and Related Documentation request it to:	subastas@salud.pr.gov