



GOBIERNO DE PUERTO RICO

Departamento de Salud

CONTRACTING NOTICE FOR PROFESSIONAL SERVICES

Department of Health (PRDOH)

Puerto Rico Asthma Program

October 1, 2022

Request Number	
Description	HEALTH EDUCATOR SERVICES TO THE PUERTO RICO ASTHMA PROGRAM AND HOME VISITING PROGRAM IMPLEMENTATION STATEWIDE.
Limit date	October 31, 2022, until 4:00 PM

The Puerto Rico Department of Health (PRDOH), in compliance with the principles of healthy administration and transparency in the process of selection and award of Professional Services contracts, the Department of Health requests Proposals for:

“Health Educator Services to the Puerto Rico Asthma Program, including Home Visiting Program Implementation Statewide.”

Period of services is subject to the formalization of a contract between the PR Department of Health and the Proponent, and the availability of funds.

For more details, please request the Instructions and Specifications of this notice at programa.asma@salud.pr.gov

To clarify any doubts about it, you can send an email to: programa.asma@salud.pr.gov, no later than October 24, 2022, until 4:00 PM.

The Deadline to receive answers: October 28, 2022, until 4:00 PM.

Proposals to be submitted at the Puerto Rico Asthma Program: PR Department of Health.

Puerto Rico Asthma Program Office, Building J, Second Floor. Deadline to submit Proposals October 31, 2022, until 4:00 PM.

The selection of the potential contractor will be notified by email.

The PRDoH will appoint an Evaluation Panel that will review and qualify the proposals. Proposals sent after the established time or that are incomplete will not be evaluated.

The PRDoH, through its Secretary or through the staff designated by him, will review the proposals submitted and will determine if any of them is capable of signing a professional services contract with the concerned agency of the Government of Puerto Rico. The criteria to use in your selection include but are not limited to: (i) Bidders Experience; (ii) Bidders Qualifications, (iii) Understanding the project and Requested; (iv) Proposal Cost; (v) Required Documentation; and (vi) any other criterion of trust and confidentiality that is considered prudent and necessary.

The selected provider must have the “Registro Único de Proveedores” (RUP) issued by the General Services Administration of the Government of Puerto Rico (ASG), through which it certifies its inclusion in the Single Registry of Professional Services Providers, as provided in Act No. 73-2019, as amended, known as the “Puerto Rico Government Procurement Centralization General Services Administration Act of 2019.”

By submitting a proposal in accordance with this Notice, the Proposer acknowledges that:

1. At its sole discretion, the PRDoH or its designee may contact the proponents to clarify any doubts or coordinate an interview and presentation in person or virtually, without requiring the presence of the other proponents.
2. The purpose of the notice is to publicize that the Government of Puerto Rico has a service need that will potentially result in the hiring of professional services from an Agency.
3. As a result of this process, no type of right is generated that results in forcing the Government of Puerto Rico to sign a professional services contract.
4. It has the power to bind itself and comply with all the parameters and requirements applicable to the public contracting of professional services.

5. As part of this process, the signing of a non-disclosure agreement may be required.