



Invitation to Formal Auction
Request for Proposals Professional Services
March 16, 2023
SUB-2022-2023-010-CDT ADJUNTAS

Description	A/E Design Service for Interiors Improvements CDT ADJUNTAS Puerto Rico Department Of Health .
Deadline	April 13, 2023, until 4:00 PM

In compliance with the principles of sound administration and transparency in the process of selection and award of Professional Services contracts, the Department of Health requests, A/E Design Service for Interiors Improvement CDT Adjuntas Puerto Rico Department of Health.

Any proposal submitted must comply with at least the following parameters:

Works will be performed at the CDT located at the Municipality of Adjuntas. The services associated to this project will be the following ones:

1. A/E Firm will complete a facility architectural “As-Built”. Reference drawing will be provided.
2. Evaluate projects space requirements based on the proposed conceptual programing included as part of this RFP. Basic program will consist of the following:
 - a. Decontamination area
 - b. Trauma areas
 - c. Cardiac Treatment room
 - d. At least 2 isolations rooms
 - e. Nurse station with support areas
 - f. 6 observation stations for patients
 - g. Treatment room
 - h. Triage
 - i. Staff area
 - j. Residents (Doctors) area
 - k. Medical record
 - l. Administration office
 - m. Supervisor Office
 - n. Bathrooms
 - o. Storage
 - p. Telemedicine area with at least 2 spaces
 - q. Other support areas (Labs, X rays etc.)
3. Design work shall be done in compliance with local and federal regulations and guidelines applicable to this type of facility. For example, International Building Code, Guidelines for Design and Construction of Health Care Facilities (2018), and CMS Compliance, among others.
4. A/E Firm most take into consideration the followings:
 - a. Identity and evaluate interior areas that need to be rehabilitated to allow compliance with the Americans with Disabilities Act (ADA).
 - b. Connect to existing:
 - i. Air Conditioning units.
 - ii. Water cistern

- c. Provide:
 - i. New electrical generator
 - ii. NFPA Compliance
 - iii. ASHRE Compliance
 - iv. Proposed program compliance.
5. Design work must be done in compliance with Article 13.
 - a. Schematic Design Phase (4 weeks)
 - b. Design Phase (8 weeks)
 - c. Construction Set, Specifications and Permits (6 weeks)
6. A/E firm must submit for PRDOH evaluation, review and approval deliverables associated to Schematic Design Phase, Design Phase, Construction Set, Specifications and Permits.
7. The A/E firm will identify and obtain the necessary permits and/or agencies approvals to allow works to be implemented.
8. **Assistance during project procurement process**
 - a. Assistance during procurement document preparation and participation in pre-bid and site visit.
 - b. Answer bidder questions via an Addenda.
 - c. Bid's technical evaluation, among others.
9. **Inspection Services during construction phase.**
 - a. A&E firm will estimate construction duration for this project.
 - b. Services will include submittal review, weekly inspection, weekly participation on weekly construction meeting, evaluate, and respond to request for information, among others. Based on estimated construction duration.
10. A/E Firm must take in consideration that CDT facility will continue to be in use during construction.

For more details, please request the Specifications of this call in subastas@salud.pr.gov You can also find the direct link to download the Specification next to the announcement on the Department of Health Page.

Period of services is subject to the formalization of a contract between the DS and Proponent, and the availability of funds.

To clarify any doubts or questions about it, you can send an email to: subastas@salud.pr.gov, no later than **March 31, 2023, until 4:00 PM AST**. The Department will have until **April 5, 2023, until 4:00 pm** to answer any doubts or questions.

The DS, through its Secretary or through the personnel designated by the Secretary, shall review the requests received and determine whether any of them are capable of entering into a professional services contract with the agency concerned of the Government of Puerto Rico.

All proposals will be accompanied by the Single Certificate of Suppliers (RUP) issued by the General Services Administration of the Government of Puerto Rico (ASG), through which it accredits its inclusion in the Single Registry of Professional Service Providers, as provided in Law No. 73-2019, as amended, known as "Law of the Administration of General Services for the Centralization of Purchases of the Government of Puerto Rico of 2019".

The Proposer must submit the proposal accompanied by all the required documentation at the Auction Office located in Building H, second floor office 223. **You must deliver 1 original, 2 copy and a digital copy on a USB (PDF format), on or before April 13, 2023, until 11:00 AM.**

The selection of the potential contractor will be notified by email.

By submitting a solution pursuant to this Notice, the proposer acknowledges that:

1. All the information submitted is true and verification may be requested.
2. The proposal contains any false or incorrect information will be discarded immediately.
3. In its sole discretion, the DS or its designee may communicate with individuals and / or companies that submit solutions to clarify any doubts or coordinate an interview and presentation in person or virtual, without requiring the presence of the other proponents.
4. The purpose of this notice is to disseminate that the Government of Puerto Rico has a need for service that will potentially result in a contracting of professional services.
5. As a result of this process, no type of right is generated that results in obliging the Government of Puerto Rico to sign a professional services contract.
6. It has the power to be bound and comply with all the parameters and requirements applicable to the government contracting of professional services.
7. As part of the consideration of the request for proposal, the signing of a non-disclosure agreement may be required.

Calendar and Information

Applicant Unit:	Department of Health A/E Design Service for Interiors Improvements CDT ADJUNTAS Puerto Rico Department Of Health .
Contact Information	Denise Marrero Santana 787-765-2929, ext. 4475
Application Number:	SUB-2022-2023-010-CDT ADJUNTAS
Application Name:	A/E Design Service for Interiors Improvements CDT ADJUNTAS Puerto Rico Department Of Health .
Service Category (Technology, Management Consulting, Etc.):	Professional Services Request
Date of Publication of the Application:	March 16, 2023, until 4:00 PM
Pre-Proposal meeting/Site Visit:	March 28, 2023, at 10:30am at CDT Adjuntas
Deadline for submitting questions:	March 31, 2023, until 4:00 PM
Deadline to answer questions:	April 5, 2023, until 4:00 PM
Submit Proposal to the Auction Office	Department of Health Auction Office, Building H, Office 223, Second floor.
Deadline for Submitting Proposals:	April 13, 2023, until 11:00 PM
Proposal Opening:	April 13, 2023, until 1:30 PM
Request form and related documentation request it to:	subastas@salud.pr.gov