



May 7, 2024.

ADDENDUM #2
RFP-SP-2023-2024-014-RD
COMPREHENSIVE ELECTRONIC VITAL RECORDS SYSTEM REQUEST FOR
PROPOSALS

Purpose of the Addendum #2:

This addendum is intended to amend sections 3.2 Project Scope of Work and section 6.4 Vendor EVRS Presentation and Demonstration.

1. RFP Document – Section 3.2 Project Scope of Work page 7, should read as follows:
 1. Phase 1: Implementation of the Electronic Death Registration (EDR) and Point of Sale. This phase is anticipated to take approximately 12 months to complete beginning from date of contract execution.
 2. Phase 2 - Implementation of Electronic Birth Registration (EBR) including special registrations. This phase is anticipated to take approximately 10 months to complete, beginning once the contract amendment or renewal has been executed after completion of Phase 1.
 3. Phase 3 – Implementation of Marriages. This phase is anticipated to take approximately 6 months beginning once the contract amendment or renewal has been executed after completion of Phase 2.
 4. Phase 4 – Implementation of Fetal Death. This phase is optional and is anticipated to take approximately 6 months from start to finish.
2. RFP Document 6.1 Vendor EVRS Presentation and Demonstration page 48, should read as follows:
 1. This section is renumbered to read: 6.4 Vendor EVRS Presentation and Demonstration



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2. The top two (2) vendors will be invited to a daylong session held virtually via TEAMS or similar software. Key staff are required to be at the demonstrations. Demonstrations will begin at 9 a.m. and end at 4 p.m. AST. The agenda is itemized below.
 1. Introductions – 10 minutes
 2. Presentation of by the Vendor of Response including: - 30 minutes
 - a. Overview of the Company
 - b. Overview of Qualifications
 - c. Overview of organizational structure and key staff
 3. Q&A on the Presentation – 20 minutes
 4. Presentation on Technical Questions – 45 minutes
 - a. Proposed Implementation Approach to achieve the key timelines.
 - b. Proposed technical infrastructure.
 5. Q&A on Technical Questions – 30 minutes
 6. Break for Lunch – 60 minutes.
 7. Presentation of the Proposed COTS System 3 hours
 - a. Death and POS
 - b. Birth
 - c. Interoperability
 8. Questions and Answers – 30 minutes

All additional instructions and requirements set forth in the RFP documents remain unchanged. This Addendum forms part of the RFP. The information contained herein should be considered at the time of Proposal submission.

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End of the Addendum #2