



**Request for Proposal
Contracting of Professional Services
July 3, 2024
RFP-SP-2023-2024-019-SMNA-R1**

| | |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description | Contracting Professional Services to Implement the Puerto Rico Maternal, Infant and Early Childhood Home Visiting Program (PR-MIECHVP) in Jayuya and Adjuntas. |
| Deadline | Tuesday, August 13, 2024, until 12:00 PM |

In compliance with the principles of sound administration and transparency in the process of selecting and awarding Professional Services contracts, the Department of Health requests Professional Services to Implement the Puerto Rico Maternal, Infant and Early Childhood Home Visiting Program (PR-MIECHVP) in Jayuya and Adjuntas.

PROJECT OVERVIEW

The Maternal, Infant and Early Childhood Home Visiting (MIECHV) Program is authorized by Social Security Act, Title V, § 511 (42 U.S.C. § 711) and administered by the Health Resources and Services Administration (HRSA) in partnership with the Administration for Children and Families (ACF). Grants are awarded to states and other jurisdictions or territories, including Puerto Rico, to implement evidence-based home visiting services for at-risk pregnant women and parents with young children. In Puerto Rico, the MIECHV program is administered by the Maternal, Child and Adolescent Health Section (MCAHS) of the Puerto Rico Department of Health (PRDOH) and is locally known as *Familias Saludables Puerto Rico* (“Healthy Families Puerto Rico”). The MIECHV program is based on scientific evidence that demonstrates the benefits to the lives of women, children, and families of receiving home visits by specialized health and human services professionals. MIECHV focuses on improving maternal and child health and wellbeing, promoting positive parental behavior beginning in pregnancy, preventing child abuse and neglect, and promoting child development.

SCOPE OF WORK

The Local Implementing Agency (LIA) that will offer the services of MIECHV program in Jayuya and Adjuntas must implement and follow up the Healthy Families America (HFA) model and Growing Great Kids (GGK) curriculums. With the implementation of HFA and GGK, both evidenced based, FSPR in Jayuya and Adjuntas must:

- 1. Improve health of children and women of childbearing age.
- 2. Reduce intentional and unintentional injuries.
- 3. Improve school readiness and achievement.
- 4. Reduce rates of domestic violence.



5. Increase family economic self-sufficiency.
6. Improve coordination and referrals to other community resources and support.
7. Provide high-quality maternal and child home visiting services.

To clarify any doubts or questions about this, you can send an email to: subastas@salud.pr.gov no later than **FRIADAY, JULY 19, until 4:00 PM**. The Department will have until **TUESDAY, JULY 30, 2024, until 4:00 PM** to answer any doubts or questions.

The **PRDOHe**, through its Secretary or through the personnel designated by him, will review the applications received and determine if any of them is capable of signing a professional services contract with the concerned agency of the Government of Puerto Rico.

Any proposal will be accompanied by the Certificate of Eligibility of the Sole Registre of Bidders (RUL/RUP) issued by the General Services Administration of the Government of Puerto Rico (ASG), through which it accredits its inclusion in the Single Registry of Professional Service Providers, as provided in Law No. 73-2019, as amended, known as the "General Services Administration Act for the Centralization of Government Purchases of Puerto Rico of 2019".

The Proponent must submit the proposal accompanied by all the required documentation at the Auction Office located in Building J, Second floor. **You must deliver one (1) original, two (2) hard copies and one (1) digital copy on a USB (PDF format), on or before TUESDAY, AUGUST 13, 2024, until 12:00 PM.**

The selection of the potential contractor will be notified by email.

By submitting a solution pursuant to this notice, the proposer acknowledges that:

1. All information submitted is true and verification may be requested.
2. The proposal containing any false or incorrect information shall be immediately discarded.
3. At its sole discretion, the PRDOHe or its designee may communicate with individuals and / or companies that submit solutions to clarify any doubt or coordinate an interview and presentation in person or virtually, without requiring the presence of the other proposers.
4. The purpose of this notice is to disseminate that the Government of Puerto Rico has a need for service that will potentially result in the contracting of professional services.
5. As a result of this process, no type of right is generated that would oblige the Government of Puerto Rico to sign a professional services contract.
6. It has the power to bind and comply with all parameters and requirements applicable to government contracting of professional services.
7. As part of the consideration of the request for proposal, the signing of a non-disclosure agreement may be required.



Calendar and Information

| | |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Applicant Unit: | Puerto Rico Board of Medical Licensing and Discipline, Department of Health |
| Contact Information: | Denise Marrero Santana 787-765-2929, ext. 4475 |
| Application Number: | RFP-SP-2023-2024-019-SMNA-R1 |
| Application Name: | Professional Services of a Company, Individual, or Consultant ("contractor") to Develop, Digitally Administer, Correct, and Analyze the Physician Revalidation for Part I of Basic Sciences and Part II of Clinical Sciences. |
| Service Category (Technology, Management Consulting, Etc.): | Request for Professional Services |
| Date of Publication of the Application: | July 3, 2024 |
| Deadline for submitting questions: | July 19, 2024, until 4:00 PM |
| Deadline to answer questions: | July 30, 2024, until 4:00 PM |
| Submit Proposal at the Auction Office: | Department of Health Auction Office, Building J, Second Floor. |
| Deadline for Submission of Proposals: | Tuesday, August 13, 2024, until 12:00 PM |
| Form Request and Related Documentation request it to: | subastas@salud.pr.gov |